



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		BERHAMPORE GIRLS COLLEGE
Name of the head of the Institution		Dr. Hena Sinha
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+919434315684
Mobile no.		9433545366
Registered Email		berhamporegirlscollege@gmail.com
Alternate Email		bgc2007@rediffmail.com
Address		C. R. Das Road
City/Town		Berhampore
State/UT		West Bengal
Pincode		742101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Sagar Kumar Dutta
Phone no/Alternate Phone no.	+919433545366
Mobile no.	8240496094
Registered Email	iqacberhamporegirlscollege@gmail.com
Alternate Email	berhamporegirlscollege@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://berhamporegirlscollege.ac.in/AQAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.29	2016	16-Dec-2016	15-Dec-2021

6. Date of Establishment of IQAC	11-Jul-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meetings of IQAC is arranged.	08-Aug-2018 1	9
Regular meetings of IQAC is arranged.	12-Nov-2018 1	9
Regular meetings of IQAC is arranged.	14-Nov-2018 1	14

Meeting with Prof. Apurba Ratan Ghosh.	19-Nov-2018 1	9
. Meeting with guardians.	29-Nov-2018 1	24
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Womens Hygeine	Higher Education Department	2018 0	65696
Physiology, Zoology, Botany, Environmental Science	Seminar	DST	2018 2	50000
Institution	Development Grant	State Government	2018 0	1000000
Institution	Tobacco Control Awareness Program	State Government	2018 1	25290
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

National Seminar on " Biological Sciences For Human Welfare: Teaching And Research in Modern Perspective" (29th 30th September, 2018)

* Supervision of smooth functionality of the newly introduced MA courses in History and English.

* Enhancement of ICT facilities in support for teaching-learning.

* Promotion of 4 teachers and 5 non-teaching staff under Career advancement scheme.

* Organising several programmes under the N.S.S. and N.C.C. unit of our college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To arrange a National seminar on teaching and research in modern perspective.	A National seminar was organized by Physiology, Zoology, Botany and Environmental Science departments on " Biological Sciences For Human Welfare: Teaching And research in Modern Perspective" (29th 30th September, 2018)
To fill vacant Teaching positions.	Requisitions were sent to the competent authorities for filling the vacant teaching positions.
To make IQAC members familiar with the standards of institutional accreditation and the new method of NAAC accreditation.	Prof. Apurba Ratan Ghosh, member of NAAC peer team, gave his valuable suggestions and steps to be taken for intuitional development and explained the new method of NAAC accreditation.
Online admission process in both UG and PG levels.	Online-Admission process carried out was transparent and fair in compliance with Govt. reservation policy.
To incorporate more PG courses in the College.	PG courses on English and History were introduced in the session 2018-19, providing opportunity for progression of a good number of students.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body of Berhampore Girls	23-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Berhampore Girls' College has the following mechanism for effective curriculum delivery and documentation. i) Before the commencement of new academic year, departmental meetings are held and syllabus distribution is done among the teachers. ii) Master routines for both Science and Arts departments are prepared by Routine Committee, optimizing the use of available class rooms. iii) All departments are provided with their own ICT enabled class rooms. iv) Departmental Heads prepare their departmental routines based on the classes allotted in the master-routine and it is duly approved by the Principal. v) For effective delivery of the curriculum, various teaching methods are adopted as follows. a) Pen and White-Board (Blackboards are all replaced by mostly Whiteboards and few Greenboards). This was done to reduce the allergic effect of chalk dust on students and instructors. b) Optimal use of ICT-enabled teaching-learning method infrastructure. c) Class seminars are held where student participation is encouraged. d) Licensed softwares are purchased and used as teaching tools. e) Free softwares from internet are used for programming and plotting. f) Students are exposed to the learning repositories available in the web to enhance their learning experience. g) Conventional scientific charts and models are used. h) Class-room notes are often distributed in hard copy as well as in soft copy. i) Dissertations and project works are part of the newly introduced CBCS syllabus and they are executed by students guided by their teachers. j) Educational excursions are undertaken by Bio-Science departments in accordance with the syllabus. k) Experts from other institutions are invited in class-seminars and talks. l) Active participation of students is encouraged in the seminars and conferences of local colleges. vi) College has a Central Library with open access system to facilitate students' learning process. Students are also benefitted from their departmental libraries. Central Library has access to e-books and e- journals through Inflibnet. Computers are available in Central Library for browsing. vii) Results of students are documented in College office as well as in the departments. This is done to track students' progression and adequate measures are taken to improve their future performance.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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No Data Entered/Not Applicable !!!

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	History	01/07/2018
MA	English	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	131	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Dept. of Physiology - A comparative study of Cardiac functions between the sedentary and hard-working Adult Male Subjects	18
BSc	Dept. of Zoology - Study on the forest ecosystem and biodiversity of Doars region of North Bengal.	32
BSc	Dept. of Zoology -Study on the biodiversity of Bethuadahari Wild life Sanctuary and man-animal conflict in forest ecosystem, Nadia.	55
BSc	Dept. of Zoology - Study on the transfer of biotechnology from Lab to Land at Sargachi Ramakrishna Mission Krishi Vigyan Kendra,	55

	Murshidabad.	
BSc	Dept. of Zoology - Study on the biodiversity of Ballavpur Wild Life Sanctuary, Santiniketan, Birbhum.	44
BSc	Dept. of Environmental Science - Study of schematic treatment procedure on plant, FarashDanga WaterTreatment Plant	21
BSc	Dept. of Environmental Science -Study on biodiversity, water, soil, plant sampling, flora and fauna of hilly area. Gangtok, Sikkim (Renewable Energy plant visit- Jali Powerhouse, Sankhola),Wetland visit - Changu Lake	40
BSc	Dept. of Environmental Science - Detail study on Sanctuary and Water demand in agricultural field. Bethuadahari Wildlife Sanctuary and adjoining areas	26
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback was taken from the students and their parents in Zoology department and they were analysed. Efforts are taken so that feedback could be taken from students of all departments along with their parents from session 20192020.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BSc	PHSH	52	205	34
BSc	CEMH	52	196	38
BSc	MTMH	77	242	77
BSc	PHYH	52	165	42
BSc	ZOOH	52	236	63
BSc	BOTH	52	248	51
BSc	ENVH	52	85	27
BSc	CMSH	20	52	8
BSc	GEOH	52	280	46
BSc	ECOH	32	45	11
BSc	BNGH	69	423	59
BSc	ENGH	83	451	76
BSc	SANH	70	312	62
BSc	HISH	69	326	55
BSc	PHIH	69	345	38
BSc	PLSH	69	288	65
BSc	SOCH	54	132	36
BA	GEN	602	2045	192
BSc	GEN (BIO+PURE)	104	1022	38
MA	BENG	75	158	76
MA	ENGL	50	53	21
MA	HIST	50	76	43
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2338	203	38	0	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
109	36	15	14	1	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is not available in the Institution but it will certainly be implemented from Academic year 20192020.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	38	12	1	22

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mamani Saha	Assistant Professor	PhD
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	3rd year	09/04/2019	02/07/2019
BSc	BSc	3rd year	09/04/2019	02/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Under newly introduced CBCS system, two internal examinations are taken in each semester. The questions are either short questions or MCQ type. Students are allowed to view their evaluated scripts and are guided appropriately. Sessional vivavoce is conducted to evaluate students. Some departments are making continuous internal evaluations through projects, classtests and group discussions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

No Data Entered/Not Applicable !!!

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
PHSH	BSc	PHYSICS	15	15	100
CEMH	BSc	CHEMISTRY	5	5	100
MTMH	BSc	MATHEMATICS	34	22	64.7
PHYH	BSc	PHYSIOLOGY	19	15	78.9
ZOOH	BSc	ZOOLOGY	28	28	100
BOTH	BSc	BOTANY	24	21	87.5
ENVH	BSc	ENVIRONMENTAL SCIENCE	18	17	94.4
GEOH	BSc	GEOGRAPHY	20	20	100
ECOH	BSc	ECONOMICS	5	4	80
BNGH	BA	BENGALI	45	44	97.8
ENGH	BA	ENGLISH	34	29	85.3
SANH	BA	SANSKRIT	47	47	100
HISH	BA	HISTORY	37	37	100
PHIH	BA	PHILOSOPHY	23	21	91.3
PLSH	BA	POLITICAL SCIENCE	28	26	92.9
SOCH	BA	SOCIOLOGY	26	21	80.8
BA GEN	BA	GENERAL	119	113	94.9
BSc GEN	BSc	GENERAL	14	14	100
PG BENG	MA	BENGALI	68	54	90.6
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	3.3	1303
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH	1	0
National	BENGALI	1	0
National	ECONOMICS	1	0
International	CHEMISTRY	3	3.16
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	1
ECONOMICS	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Domino Carbopalladation/C-H Activation as a Quick Access to Polycyclic	Nemai Saha, Haiwen Wang, Shengyi Zhang, Yongliang	Organic Letters	2018	11	State Key Laboratory of Oncology in South China, Collaborative	11

Frameworks	Du, Daqian Zhu, Yumin Hu, Peng Huang, Shijun Wen				Innovation Center for Cancer Medicine, Sun Yatsen University Cancer Center, 651 Dongfeng East Road, Guangzhou 510060, China, School of Pharmaceut ical Sciences, Sun Yatsen University ,	
Synthesis of N-Aryl Formyl Pyrrole from Lactam D erivatives : A Highlight	Gopa Barman	Journal of Heterocycl ic Chemistry	2018	1	Department of Chemistry, Indian Institute of Technol ogy, Kharagpur 721302, India.	1
NaN ₃ /NH ₄ Cl Promoted Aza-Cycliz ation: A Convenient Route for Bio-Active Diverse Iso indolinon e Derivati ves	Sk Asraf Ali Sanjay Bhaumik Akash Jana Susanta Kumar Manna Dr. Mohammed Iqbal Dr. Arabinda Mandal Anirban Bera Dr. Avijit Jana Dr. Shubhankar Samanta	Chemistry Select	2018	1	Department of Chemistry, Bidhannaga r College, Kolkata 700064, India. Indian Institute of Science Education and Research Kolkata, Nadia 741246, India. Berhampore Girls' College, Berhampore 742101, India. Centre for Chemical	1

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Domino Carbopalladation/C-H Activation as a Quick Access to Polycyclic Frameworks	Nemai Saha, Haiwen Wang, Shengyi Zhang, Yongliang Du, Daqian Zhu, Yumin Hu, Peng Huang, Shijun Wen	Organic Letters	2018	0	11	No
Synthesis of N-Aryl Formyl Pyrrole from β -Lactam Derivatives : A Highlight	Gopa Barman	Journal of Heterocyclic Chemistry	2018	0	1	No
$\text{NaN}_3/\text{NH}_4\text{Cl}$ Promoted Aza-Cyclization: A Convenient Route for Bio-Active Diverse Isoindolinone Derivatives	Sk Asraf Ali Sanjay Bhaumik Akash Jana Susanta Kumar Manna Dr. Mohammed Ikbal Dr. Arabinda Mandal Anirban Bera Dr. Avijit Jana Dr. Shubhankar Samanta	Chemistry Select	2018	0	1	Yes

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	36	0	3

Presented papers	0	7	0	0
Resource persons	1	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
1. World Yoga day.	NCC Unit 9 Bengal Battalion	1	50
2. Armed Forces Flag Day	NCC Unit	20	50
3. Celebration of World AIDS Day (1.12.18)	Chief medical officer of Health, Murshidabad NSS Unit	1	50
4. National Tobacco Control Programme (18.12.18)	District Health Welfare, Murshidabad NSS Unit	1	250
5. Youth Empowerment Programme (3.1.19)	Youth Wing of Rajyoga Education and research foundation, VKIV NSS Unit	2	212
6. Workshop on Basic Health Guidance (23.1.19)	Students' Health Home, Berhampore Regional Centre NSS Unit	1	20
7. Health awareness program on Polycystic ovary syndrome (13.3.19)	Abbott India Limited NSS Unit	1	210
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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1.AIDS awareness	NCC Unit 9 Bengal Battalion	AIDS awareness rally	2	40
2.Swachh Bharat	NCC Unit	Cleanliness awareness	2	30
3. Awareness building program on students' mental health. (14.03.19)	NSS Unit Indian Medical association, Berhampore	Awareness building program	1	250
4. AIDS awareness program (14.03.19)	NSS Unit Red Ribbon	AIDS awareness program	1	250
5. District InterCollege Sports(21.1.19)	NSS Unit Education Directorate, Higher Education West Bengal	Volunteer	1	25
6. 'Itihas Utsav' (8.2.19)	NSS Unit Itihas o Sanskriti Charcha Kendra	Volunteer	1	25
7. Swachh Bharat	NSS Unit Neheru Yuva Kendra, Berhampore Unit	Cleanliness awareness	1	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Training	Free of cost Coaching for CAT exam	Management Development Institute , Jangipur, Murshidabad,	01/06/2018	31/12/2018	2
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
50	49.8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	18.05	2005

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	38304	2332448	559	115249	38863	2447697
Reference Books	519	500000	40	25497	559	525497
e-Journals	6000	5900	0	0	6000	5900
Journals	19	39794	0	0	19	39794
Digital Database	26300	0	700	0	27000	0
e-Books	3135000	0	0	0	3135000	0
Weeding (hard & soft)	550	27500	1000	50000	1550	77500
Others (spe	8	10800	1	100	9	10900

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	110	18	110	4	32	7	32	10	14
Added	0	0	0	0	0	0	0	0	0
Total	110	18	110	4	32	7	32	10	14

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	1.6	2.5	2.27

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

No Data Entered/Not Applicable !!!

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FREESHIP	13	19500
Financial Support			

from Other Sources			
a) National	1. KANYASHREE 1 2, 2. POST MATRIC SCHOLARSHIP, 3.SWAMI VIVEKANANDA SCHOLARSHIP FOR MINORITY, 4.SWAMI VIVEKANANDA SCHOLARSHIP FOR GENERAL FOR RENEWAL, 5.SWAMI VIVEKANANDA SCHOLARSHIP FOR GENERAL FRESH APPLICATION , 6. KANYASHREE 3	2276	27860100
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
KARATE	09/03/2019	29	COLLEGE APPOINTED INSTRUCTORS
SPOKEN ENGLISH	09/03/2019	102	COLLEGE APPOINTED INSTRUCTORS
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

No Data Entered/Not Applicable !!!

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	BA, BSc	ECONOMICS	KU, Heritage Business School, Kolkata	MA, MBA
2019	21	BSc	ZOOLOGY	University of Kalyani-18, University of Calcutta-01, Bisva Bharati-01, Presidency University-01	MSc
2019	10	BA	PHILOSOPHY	J.U, K.U., P.U., K.N. College	M.A.
2019	5	BSc	PHYSICS	University of Kalyani, Diamond Harbour University	MSc
2019	7	BSc	CHEMISTRY	Kalyani University North Bengal University	MSc
2019	15	BA	ENGLISH	University of Kalyani, Rabindra Bharati University & J.N.U	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
SET	4
CAT	1
Civil Services	3
Any Other	14

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College District Sports and Game Championship, 201819, Education Directorate, Higher Education West Bengal	DISTRICT	450
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In general, students' representation is done by General Secretary of Student Council as a member of Governing Body. She is invited to meetings in which major decisions regarding students are take. Student Council members actively participate in College cultural functions. They serve as the linking bridge between the College administration and students. For the last couple of years, Student Council election is withheld due to state government policy. So now, student representation is only observed in the hostel committee meeting.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The registration number of Alumni Association is acjpa107620030401,10000

5.4.2 – No. of enrolled Alumni:

400

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

i) Alumni Reunion on 26.01.2019. ii) Felicitation of ExCollege Library Assistant (Mr. Ashish Mondal) iii) Publication of Alumni magazine ('Amiya') iv) 'Awareness campaign on snake bite' at I.H. High School, Murshidabad v) Introduction of Online Registration. vi) Documentary made on Dr. Amiya Rao, Prof. Preeti Gupta and Dr. Rezaul Karim.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Formation of IQAC according to the guidelines laid down by NAAC so that all stakeholders of the institution have proper representation. Management of the

College and its academic activities are carried out by the different subcommittees under the supervision of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Educational excursion, industrial plan visit and field trips as specified in the UG syllabus is carried out by different departments. ? Project work and class seminars play pivotal role in shaping students' overalleducation.
Teaching and Learning	? Ejournals and ebooks available to the students through INFLIBNET. ? A rich collection of text and reference books available in the Library, ? Internet connection is available in the campus through Wifi in all departments. ? One ICT enabled classroom is allotted to all the departments. ? Learning skills are enhanced through classeminars.
Examination and Evaluation	? Internal Examinations are held in MCQ format to prepare students for future competitive examinations. ? Evaluated scripts are analysed with the students to rectify their mistakes.
Research and Development	? Faculty members are encouraged to participate in Seminars and they are granted duty leave for their academic endeavour. ? Publications in National and International journals by the faculty are encouraged and they are motivated to publish in journals with high impact factor. ? Faculty members are encouraged to act as PhD supervisors. ? Published work by Faculty members is exhibited in College library to inspire them for further research.
Library, ICT and Physical Infrastructure / Instrumentation	? Open access for books and journals for the students are readily available. ? Institutional digital repository facilities are available. ? ICT and WiFi enabled facilities are available in the library. ? Book bank facilities are available. ? Best library users are awarded each year. ? Access to ejournals and ebooks through INFLIBNET NLIST. ? 14 ICT enabled class rooms are regularly used by the faculty members. ? Presence of Wifi facility in the campus.

Human Resource Management	? Faculty members are motivated to participate in the Refresher Courses and Orientation programmes. ? Non-Teaching staff members participate in different training programmes on extension, Kanyashree Prokolpo and newly introduced HRMS account system. ? Appointing a doctor for weekly health checkup of students. ? Academic diaries are provided to faculty members for maintaining selfappraisal.
Industry Interaction / Collaboration	? Eminent member from industry are appointed as Governing Body members to provide guidance to the College.
Admission of Students	? Online admission with online payment facility for both UG and PG students. ? Online admission is made in accordance to the guidelines laid down by University of Kalyani. ? Strict observance of Govt. guidelines regarding admission of students in reserved category.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? Important notices are circulated through bulk SMS to the students.
Administration	? Initiatives taken towards complete digitalization of office. ? Steps are initiated in the direction of online access of Library repositories.
Finance and Accounts	? Salary of Teachers and NonTeaching staff members from Govt. through HRMS portal. ? Computerised Office and Accounting section.
Student Admission and Support	? Online admission payment is through an online payment gateway. ? Initiatives are taken to maintain a student database.
Examination	? All examinations are now held offline but steps are taken to take a part of internal evaluation through online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	12/11/2018	04/12/2018	23
Refresher Course	1	07/03/2019	27/03/2019	21
Refresher Course	1	12/06/2019	25/06/2019	14
Orientation Programme	1	10/06/2019	30/06/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. Internal audit is done by College appointed auditor and then it is audited by the auditor appointed by West Bengal Government. Audit of financial year 201819 is done by the Govt. auditor and awaiting the audited report.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	National Seminar on “ Biological Sciences For Human Welfare: Teaching And Research in Modern Perspective”	29/09/2018	29/09/2018	30/09/2018	376

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	12

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	21/07/2018	1	Green Drive (Tree Plantation)	Plantation	47
2018	0	1	01/12/2018	1	Observance of World AIDS day	Public Health	92
2018	0	1	18/12/2018	1	National Tobacco Control Programme 92	Public Health	251
2019	0	1	02/02/2019	1	Observance of Swachh Bharat	Public Health	51

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Observance of Memorial day of Rabindranath Tagore	08/08/2018	08/08/2018	222
Celebration of Independence Day	15/08/2018	15/08/2019	194
Condolence at the demise of respected Sri Atal Bihari Bajpayee	17/08/2018	17/08/2018	117
Observance Fresher's Welcome .	07/09/2018	07/09/2018	550
Quiz competition held by Imagine TV	20/09/2018	20/09/2018	32

Seminar on 'Youth Empowerment' held with Prajapita Brahma Kumaris Ishwariya Vishwa Vidyalaya	03/01/2019	03/01/2019	168
Organizing Inter College District Sports and Game Championship 201819.	21/01/2019	29/01/2019	450
Celebration of Republic Day.	26/01/2019	26/01/2019	78
College level, Yoga competition.	05/02/2019	05/02/2019	48
College Annual Sports	13/02/2019	13/02/2019	232
Interdepartmental competitions.	05/02/2019	26/02/2019	174
Observance of International Mother Language Day.	21/02/2019	21/02/2019	267
Celebration of National Science Day	28/02/2019	28/02/2019	263
College Social Programme Day	11/03/2019	11/03/2019	412
Observance of International Women's Day	08/03/2019	08/03/2019	227
Health Awareness Camp.	13/03/2019	13/03/2019	192
Awareness camp on Mental Health.	15/03/2019	15/03/2019	176

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Awareness Program on 'Plastic free College Campus' on 19/11/2018. Speaker Prof. Apurba Ratan Ghosh (Burdwan University)
- Celebration of 'Tree Plantation Day' on 21/07/2018.
- Installation of power saving LED lights in College campus.
- Maintenance of solar panels installed in the College campus.
- Encouraging and educating students on waste management.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

No Data Entered/Not Applicable !!!

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No data entered !!!

8.Future Plans of Actions for Next Academic Year

The College plans the following implementation in the future: 1. Online feedback from students, parents, teachers. 2. Participation in NIRF. 3. To implement Student Satisfaction Survey. 4. To implement Management Information system.